



**Phone (903) 935-4870**

[www.harrisoncountytexas.gov](http://www.harrisoncountytexas.gov)

**Fax (903) 938-0969**

## **PERMIT FEES**

### **One Permit Per-System**

**SINGLE RESIDENT SYSTEM FEE: \$360.00**

**COMMERCIAL/MULTIFAMILY SYSTEM FEE: \$560.00**

**PROPRIETARY/NON-STANDARD SYSTEM FEE: \$360.00**

1. Obtain an application from our website [www.harrisoncountytexas.gov](http://www.harrisoncountytexas.gov)
2. Have a qualified person to perform mandatory site evaluation including soil identification procedure.
3. Have appropriate individual prepare planning materials. Professional design (R.S., P.E.) is required for proprietary and non-standard systems.
4. Submit complete application (in property owner's name). Include the appropriate fee and the following: 1) Planning Material, 2) Site & Soil Evaluation 3) Accurate directions to the site 4) A certified copy of an affidavit, which has been duly recorded at the county /city clerk's office and filed in reference to the real property deed on which the surface application system is to be installed 5) two year service contract must be submitted.
5. The Harrison County Environmental Health staff will review plans and application.
6. Upon satisfactory review, an "Authorization to Construct" (ATC) will be issued. The ATC will be valid for one year from the date of issuance.
7. Begin construction. An inspection of the installation is required **before** covering up of the system. Contact our office at least two working days in advanced to arrange an inspection.
8. After successful inspection, a "Notice of Approval" will be issued to the homeowner within approximately 5 working days.
9. If an on-site sewage facility fails inspection, the installer must pay a re-inspection fee equal to 1/2 the permit fee, each time the system must be re-inspected. All fees must be paid prior to a Notice of Approval being issued.

***Most installers, Licensed by TCEQ, does  
this process for the homeowner.***